



COMPLIANCE · GOVERNANCE · ADVISORY · GROWTH

GOOD GOVERNANCE.
STRONGER BUSINESSES.
A BRIGHTER BHARAT.

COMPANY PROFILE

Shanky Santani & Associates

Corporate Law Advisory Firm · Practising Company Secretaries

Your trusted Company Secretaries for a stronger tomorrow.



1,000+ CLIENTS 10+ YEARS BILASPUR & RAIPUR PAN-INDIA SUPPORT

A Firm Built on Integrity, Expertise and Commitment

Shanky Santani & Associates (SSA) is a corporate law advisory firm of Practising Company Secretaries, dedicated to helping businesses stay compliant, well-governed and growth-ready.

Led by **CS Shanky Santani**, the firm is headquartered in Bilaspur, Chhattisgarh, with a branch office in Raipur, and supports domestic and international clients across India. We provide practical guidance, transparent processes and end-to-end support across corporate law, secretarial compliance and regulatory matters — built on long-term relationships and a deep understanding of each client's business.

- ✓ Qualified & experienced professionals
- ✓ Client-centric approach
- ✓ Transparent & ethical practices
- ✓ Long-term partnership

1,000+

Clients served

15+

Professional
team members

10+

Years of
experience

39+

Corporate &
compliance
services

2

Offices — Bilaspur
& Raipur



From Compliance to a Broader Purpose

What started as a focused compliance practice has grown into a multi-service corporate advisory firm, supporting businesses across India in their governance and growth journey.



2014

Founded with a focused practice in corporate compliance and secretarial services, expanding into advisory and regulatory support.



2018

Built a growing client base across India with diverse industry experience.



2021

Strengthened the team and service capabilities to support larger mandates.



Today

A trusted partner for startups, MSMEs and corporates across India.

OUR MISSION

To simplify compliance and business advisory for companies and entrepreneurs.

OUR VISION

To become a trusted long-term corporate growth and governance partner across India.

OUR VALUES

Integrity · Responsiveness ·
Professionalism · Clarity ·
Confidentiality · Commitment

Beyond Compliance

| “Creating visionary leaders beyond compliance.”

From its inception, the firm has been committed to developing leaders with a clear vision for the corporate world. Rather than offering solutions that merely meet the letter of the law, our approach is to deliver compliance in **both letter and spirit** — so that every client is not just compliant, but well-governed and future-ready.

Our People

SSA is a team of visionary, self-motivated professionals who believe in the “**blue ocean strategy**” — venturing into uncharted territory with innate curiosity. We know that a good team can make or break an organisation, which is why we are deliberate in selecting our associates. The result is consistently efficient, dependable service for our clients.





FOUNDER

CS Shanky Santani

FCS · LLB · B.Com

04 THE FOUNDER

CS Shanky Santani

Fellow Member, ICSI

Chairman, ICSI Raipur Chapter (2022)

Practising CS since 2014

LLB & B.Com — Guru Ghasidas University

CS Shanky Santani leads Shanky Santani & Associates and has practised as a Company Secretary in Bilaspur since 2014, building the firm into a trusted name in the corporate legal arena of Chhattisgarh. He is a Fellow Member of the Institute of Company Secretaries of India (ICSI) and holds a Bachelor of Laws (LLB) and a Bachelor of Commerce (B.Com) from Guru Ghasidas University.

He served as **Chairman of the Raipur Chapter of the Institute of Company Secretaries of India (ICSI) for the year 2022**, the Chapter entrusted with overseeing and promoting ICSI activities across the State of Chhattisgarh. With expertise in Secretarial, Legal, Company Law and Business Advisory, he is a regular speaker at WIRC of ICSI training programmes and has led several initiatives to develop the profession and its standing among statutory authorities.

A student-for-life attitude. He believes learning must continue at every stage, professionally and personally. An author of numerous articles and columns on corporate and allied laws, and a motivational speaker, he is a firm believer in creating leaders — because knowledge must be passed on, not retained.

15+ Professionals, One Standard of Excellence

Our team brings together **Whole-Time Company Secretaries, full-time associates and CS trainees**, each contributing directly to the value we deliver.

Every member brings focused depth in specific practice areas, so we can assemble the right expertise for each engagement — from routine compliance to complex restructuring and litigation support.

AREAS OF SPECIALISATION

Company Law	Secretarial	Legal	FEMA
Labour Law	XBRL	IPR	Drafting
Corporate Restructuring	Due Diligence	MSME	Certifications
GST Laws	Taxation	Accounting	Litigation



More Than a Service Provider — Your Growth Partner

We go beyond documentation and compliance — we understand your business, solve real challenges and create long-term value.

 Experienced Professionals Qualified team with industry expertise and hands-on experience.	 End-to-End Support Registration, compliance and advisory — all under one roof.	 Time-Saving Solutions We simplify complex processes and keep you ahead of deadlines.
 Cost-Effective & Transparent Clear scope, transparent pricing and practical guidance.	 Pan-India Services Supporting businesses across India through digital communication.	 Customised Approach Tailored to your industry, business size and stage of growth.
 Trusted by 1,000+ Clients Startups, SMEs and corporates rely on our consistent service.	 Growth-Focused Advisory Strategic guidance for your next business milestone.	 Confidential & Secure Your business information is handled with care and discretion.

Get Started in Three Simple Steps

A hassle-free, transparent and guided journey from consultation to compliance.

01

Consult

Discuss your requirements with our experts and get clarity on what your business needs.

02

Plan

Receive a tailored solution with a clear scope, timeline and roadmap.

03

Grow

We handle the compliance — you focus on growing your business.

OUR PROMISE TO YOU

Clear Scope

Well-defined deliverables and complete clarity from the start.

Transparent Communication

Regular updates, easy accessibility and proactive guidance.

Reliable Support

We are here to assist you, even beyond the engagement.

Expert Support Across Every Industry

Corporate law, compliance and advisory support for the sectors that build India.



Our Clientele Sectors

Our clients span more than thirty industries — from infrastructure and manufacturing to listed companies, NGOs and technology businesses.

◆ Infrastructure

◆ Media & Entertainment

◆ Chemicals & Laboratories

◆ Renewable Energy

◆ Gems & Jewellery

◆ Manufacturing

◆ Spinning Mills

◆ Knowledge Portals

◆ Real Estate & Housing

◆ Event Management

◆ Logistics

◆ Pharmaceuticals

◆ Information Services

◆ MSMEs & Startups

◆ IT Industry

◆ Import & Export

◆ Hospitality

◆ Shipping

◆ Packers & Movers

◆ Advertising & Marketing

◆ Listed Companies

◆ Retail & Trading

◆ Telecommunications

◆ Education

◆ NGOs & Trusts

◆ Textiles

◆ Agro Industries

◆ Financial Services & Insurance

◆ FMCG

◆ Property Management

◆ Travel & Tourism

◆ Healthcare

39+ Services. One Trusted Partner.

From incorporation to ongoing compliance — everything
your business needs, at every stage.

Start & Register09	Compliance08	Licences & Standards09
- Private Limited Company - LLP Registration - One Person Company - Partnership Firm - Section 8 Company - GST Registration - Udyam (MSME) Assistance - Startup India Recognition - Import Export Code	- Business Compliance Management - ROC Annual Compliance - Payroll & Labour Compliance - LIN Registration - EPFO Registration & Compliance - ESIC Registration & Compliance - Professional Tax - Shops & Establishments	- ISO Certification Readiness - FSSAI Registration / Licence - PSARA Licence Support - IATA Accreditation Support - BIFMA / LEVEL Readiness - GeM Seller Registration - EPR Registration & Returns - Digital Signature Certificate - Business Agreements

39+ Services (continued)

Protecting your ideas, managing your taxes and
strengthening your controls.

Protect IP06	Tax & Accounts05	Audit & Assurance02
- Trademark Registration - Copyright Registration - Trademark Objection Support - Trademark Renewal & Assignment - Industrial Design Registration - Patent Filing Support	- Income Tax Return Filing - GST Return Filing - Accounting & Bookkeeping - TDS / TCS Returns - Tax Audit Support	- Audit & Assurance - Internal Audit & Controls

Our Key Practice Areas

A complete corporate law and compliance practice under one roof.
Each area is described in detail on the pages that follow.

01 Business Registration

02 Startup & Ease of Doing Business

03 Compliance & Consultancy

04 Limited Liability Partnerships

05 International Business Setup

06 Audits & Due Diligence

07 Drafting & Vetting of Agreements

08 Search Documents & Reports

09 CSR Advisory

10 PoSH Advisory

11 FEMA & Foreign Investment

12 Labour Law

13 Intellectual Property Rights

14 Corporate Litigation & Representation

15 RERA

16 Director & Independent Director Advisory

17 NBFC Services

18 GST Registration & Returns

19 Securities Law

20 IRDA Licensing & Compliance

Setting Up for Success

“Well begun is half done” — the right structure from day one shapes everything that follows.

01

Business Registration

We advise clients on the form of organisation best suited to their needs and provide a complete business set-up model — from conceptualisation and identification to the crystallisation of the enterprise.

- Sole proprietorship firms
- Partnership firms
- NGOs — Section 8 company, trust or society
- One Person Company
- Private & public companies
- Limited Liability Partnerships
- Non-Banking Financial Companies
- Conversion to private / public company
- Producer & Nidhi company conversion

Indian talent has made its mark globally. We support brand building with business registration services across jurisdictions, always in step with the local legal environment.

02

Startup & Ease of Doing Business

The Government has introduced a range of incentives for companies, paving the way for Ease of Doing Business. We help clients avail these benefits by registering as a Startup, as an MSME / Udyam-registered entity, and by obtaining other licences, tax registrations and local employment-related licences.

The result is a hassle-free operating environment and an overall enhancement in the value of the company.

Compliance & Consultancy

03

Corporate Compliance & Consultancy

Our research-oriented team provides a full range of services under company law, including:

- Board processes and committee meetings
- Filing of annual returns and related documentation
- Maintenance of minutes books
- Statutory registers and related documentation
- Alteration in the constitution of the company
- Issue, allotment and transfer of shares
- Appointment & resignation of directors
- Inter-corporate investments and loans
- Creation, satisfaction and registration of charges
- Drafting of Directors' Report and Corporate Governance Report
- Annual Report preparation
- Payment of dividend and related compliances
- Winding-up and striking off of companies
- Transaction advisory
- Legal opinions
- Feasibility studies and preparation of project reports
- Collaborations, joint ventures, agreements and restructuring
- Contracts and tie-ups in India and abroad
- Business planning, policy and management
- XBRL and annual compliances
- Approvals and compounding
- Company ownership / management disputes

The Companies Act, 2013 continues to evolve to ensure transparency and good governance. We solve complex issues innovatively and simply.

Structures, Borders & Audits

04

Limited Liability Partnerships

An LLP is a legal entity separate from its partners with perpetual succession, governed by the Registrar of Companies, Ministry of Corporate Affairs. We advise on annual compliances, statutory filings and event-based compliances under the LLP law.

05

International Business Setup

We guide clients in setting up businesses outside India, including incorporation under the laws of:

- Hong Kong
- Singapore
- United Kingdom
- United Arab Emirates

06

Audits & Due Diligence

An audit independently verifies that a company has complied with the applicable laws, rules, regulations and procedures. We treat audit and due diligence as a multi-disciplinary exercise, considering every law that applies to a transaction.

- Compliance Audit

– Corporate Governance Audit

– RBI Due Diligence

– Social Audit
- Secretarial Audit

– Internal Audit

– Labour Audit

– Environment & Energy Audit
- Legal Audit

– Systems Audit

– Management Audit

– Corporate Compliance Management

Documentation & Advisory

07

Drafting & Vetting of Agreements

Drafting can make or mar a transaction. We draft and vet documents including:

- MD / WTD agreements
- Share purchase agreements
- Shareholders' agreements
- Business transfer agreements
- Partnership deeds
- Trust deeds & trusteeship agreements
- Technology transfer agreements
- Schemes of arrangement
- Employment contracts
- Special purpose vehicles
- Non-disclosure agreements
- Joint venture agreements
- Pre-incorporation contracts
- Facilitation agreements
- Changes in constitution of companies / LLPs

08

Search Documents & Reports

Search reports give stakeholders a reliable overview of an entity, forming the basis for financial and operational decisions.

Company Search

LLP Search

Partnership
Search

CERSAI Search

RoF Search

09

CSR Advisory

Companies today are expected to fulfil their social responsibility in meaningful ways. While the statutory framework is relatively new, the ethos behind it is long-standing. We provide comprehensive advisory on CSR policy, planning, implementation and reporting.

Workplace & Foreign Exchange

10

Prevention of Sexual Harassment (PoSH)

Sexual harassment harms individuals and damages the goodwill of an organisation. We help companies build safe workplaces through:

- Workshops & training seminars
- Awareness programmes
- PoSH audits
- Acting as IC External Member
- Policy vetting & advisory
- Annual compliances

11

Foreign Exchange Management Act (FEMA)

We provide secretarial and advisory services under RBI, FDI and FEMA regulations, including:

- FC-GPR & FC-TRS filings
- Annual returns & reporting
- ECB and reporting
- FIPB / RBI approvals
- FDI compliance advisory
- Business set-up in India or abroad
- Investment structuring strategy
- Government approvals
- Technical know-how & brand licensing

12

Labour Law

People are central to every organisation, and labour laws set the protocol for the workforce. Non-compliance can lead to strict, punitive action. We provide services across labour laws imposed by both the State and Central Governments.

Protection & Representation

13

Intellectual Property Rights

Registration of trademarks, copyrights, patents and designs; replies to objections; petitions, motions and representations; IP audits, IP searches, trademark monitoring and infringement analysis.

14

Corporate Litigation & Representation

Representation before courts and tribunals, including the National Company Law Tribunal (NCLT) and National Company Law Appellate Tribunal (NCLAT), for company law and Insolvency & Bankruptcy Code (IBC) matters.

15

Real Estate (RERA)

Advisory on RERA matters, including appearances before the Real Estate Regulatory Authority and the Appellate Tribunal.

16

Director & Independent Director Advisory

Directors are the link between the company and its stakeholders, including the Government and shareholders. We advise comprehensively on directorship and independent directorship.

17

NBFC Services

NBFC registration, mergers and demergers, listing, restructuring, takeovers and acquisitions, and NBFC contract drafting.

Tax, Markets & Insurance

18

GST Registration & Returns

Advisory on the Goods and Services Tax regime, including registration and the filing of returns applicable to each organisation.

19

Securities Law

Advisory services under Indian securities laws, including:

- IPO and SME IPO advisory & compliance
- Quarterly Reconciliation of Share Capital Audit certificates (SEBI)
- Advice on SCRA, SEBI Act, Takeover & Insider Trading Regulations
- Compounding services
- Annual reports compliant with Listing Regulations
- Transfer-cum-demat certificates under NSDL / CDSL bye-laws
- Liaison with market participants
- Representation before SEBI, Adjudicating Officers and SAT

20

Insurance Regulatory & Development Authority (IRDA)

Consulting on obtaining a licence from IRDA, assistance through the process, and a comprehensive overview of the compliance requirements for an insurance company.



Let's Build a Stronger Business Together.

Get expert guidance from Shanky Santani & Associates.



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COMPLIANCE BUILDS TRUST



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